MINI-BAG PLUS Container System

Prepare the Administration Tubing

- 1. Remove the tubing administration set from package.
- 2. Turn the dial so the arrow lines up with OFF.
- 3. Remove the port protector from the MINI-BAG PLUS.
- 4. Remove the protective cover from the tubing spike set. Take care not to touch the uncovered spike with your hands or to any other surfaces.
- 5. Insert the tubing spike at a 90° angle into the bag port using a pushing with a back-and-forth twisting motion. Ensure the spike is inserted into the bag port up to the raised edge.
- 6. Hang the MINI-BAG PLUS on the IV pole.
- 7. Squeeze the drip chamber of the tubing until it is at least half full.
- 8. Turn the tubing dial from the OFF position to the OPEN position and allow fluid to fill the entire tubing. This is called "priming" the tubing. During priming keep the tubing dial in your hand. Do not let the end of the tubing touch any surfaces.
- 9. When the fluid reaches the end of the tubing turn the dial back to the OFF position.

Starting the Infusion

- 1. Scrub the needle-free connector using an alcohol pad for at least 15 seconds and allow it to air dry.
- 2. Unclamp your catheter (if clamp present).
- 3. Flush your needle-free connector using a saline flush in the amount ordered.
- NOTE: If you have any trouble flushing your line or if you experience pain, STOP, do not continue. Call your nurse or pharmacy for instructions.
- 4. Attach primed tubing to your needle-free connector.
- 5. Turn the tubing dial to the prescribed rate indicated on your prescription label.
- 6. Confirm all clamps are in the open position and the medication is dripping.

Completing the Infusion

- 1. When the drip chamber is empty, close the tubing dial by turning to the OFF position.
- 2. Disconnect the tubing from your needle-free connector.

Note: If you are receiving your medication more than once per day, place a sterile cap on the end of the tubing to keep it sterile. Each tubing can be used for 24 hours.

- 3. Scrub the needle-free connector using an alcohol pad for at least 15 seconds and allow it to air dry.
- 4. Flush your catheter using a saline flush in the amount ordered.
- 5. Again, scrub the needle-free connector using an alcohol pad for at least 15 seconds and allow it to air dry.
- 6. Flush your catheter using a heparin flush (if ordered) in the amount ordered.
- 7. Clamp your catheter (if clamp present) after flushes are complete.
- 8. Throw away the bag WITH attached vial into the trash, unless otherwise instructed.

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Subcutaneous Immunoglobulin Prep Guide

Preparation using a Vented Spike Adapter

- 1. Remove the cap from each medication vial.
- Scrub the top of each vial using an alcohol pad for at least 15 seconds and allow it to air dry.
- 3. Attach vented spike adapter to syringe by removing blue cap & twisting spike onto syringe.
- 4. Remove protective spike cover. Take care not to touch the uncovered spike with your hands or to any other surfaces.
- 5. Place vial upright on a sturdy surface.
- 6. Push spike end of syringe into center of vial.
- 7. Turn the vial upside down and pull back on the syringe plunger to remove the medication from the vial.

Note: You may need to adjust the spike position in the vial to remove the ordered amount of medication.

- 8. Remove the spike from the vial. The spike may be used to prepare medication for up to 3 vials. If you have questions or concerns, contact your nurse or the pharmacy.
- 9. Twist off the vented spike adapter from syringe and dispose of in sharps container.
- 10. To continue skip to section "Preparing the Tubing".

Preparation using a pre-filled syringe with Fluid Transfer Device

- 1. Remove the protective caps from each end of the fluid transfer device.
- 2. Attach one end onto your pre-filled syringe and the other end to your empty syringe.
- 3. Push down on the pre-filled syringe plunger to transfer the immunoglobulin into the empty syringe.
- 4. Remove the pre-filled syringe with the fluid dispensing device and dispose of in the trash.
- 5. To continue skip to section "Preparing the Tubing."













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